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FILE COPY 14 March 1968

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training

1. Fierce Competition for Harvard Management Slots

During discussions concerning submission of alternate nominees for the fall session of Harvard's Advanced Management Program, Dean Van Gorder, the AMP director, indicated that enrollments are running so high that acceptance of the Agency's principal candidate should not be considered a foregone conclusion. Despite the Registrar's entreaty, Van Gorder offered no promises other than a pacific assurance that all applications would be considered and advice given in due course.

2. Nominations for Brookings Business Ops and IBM Course

25X1A9a Director of [REDACTED] and ELINT

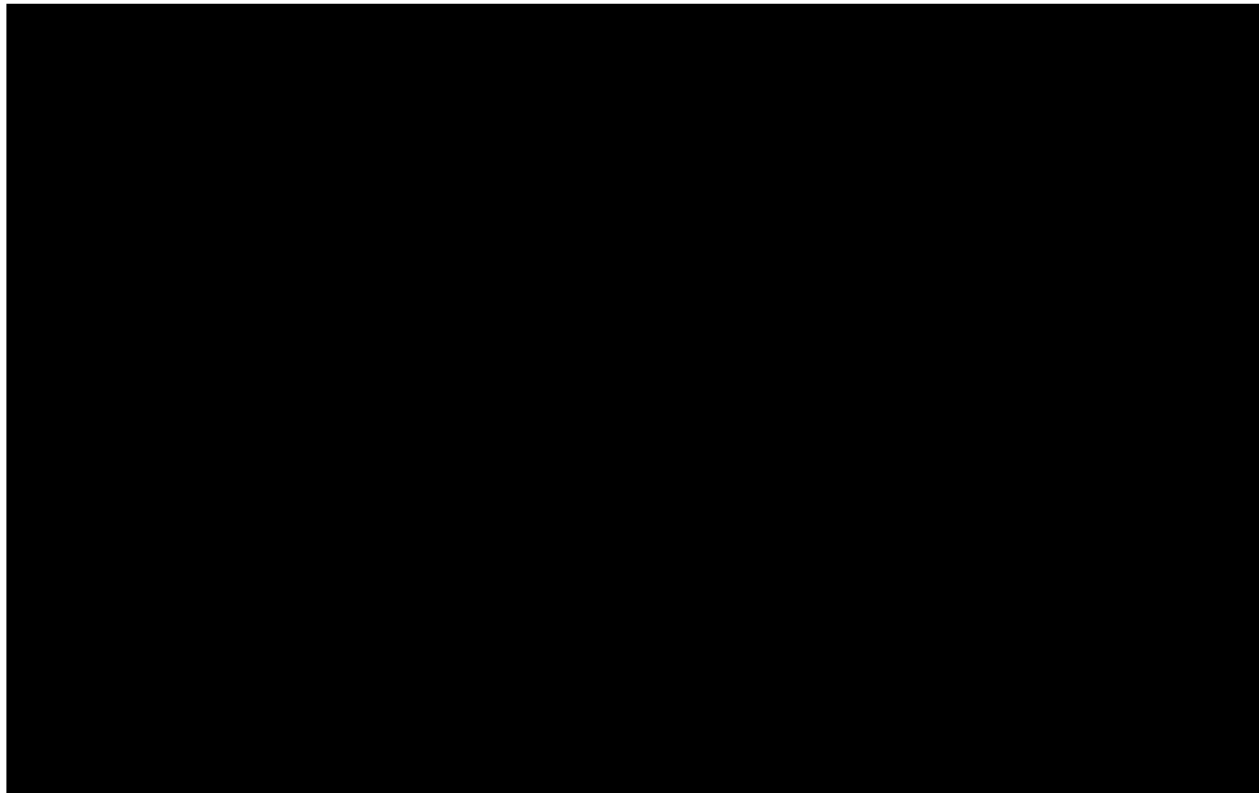
Chief George Miller are being processed for the Brookings Institution's Conference for Federal Executives on Business Operations beginning the week of 31 March in Pittsburgh and Detroit.

John Clarke, Director of PPB, will attend the special IBM course, Data Processing for Intelligence Community Executives, to be held in mid-April at Poughkeepsie.

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GROUP 1
Excluded from automatic
downgrading and
declassification

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4. Non-Agency Briefings

During this reporting period, the following non-Agency briefings were given:

At Ft. Holabird, to 22 officers, representing eight foreign nations, attending the 20th Senior Foreign Officers' School, "Science and Technology as Elements of National Power." Also, "Background of Communism in Southeast Asia."

At FSI's National Interdepartmental Seminar, to 36 students, "Soviet Policy in the Third World."

5. Other Training Topics

The Director of Training has approved a proposal by the chiefs of both

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schools for the Administrative Procedures Course to be transferred from the Operations School to the Support School. . . . A revised programmed instruction paper on Per Diem Claims for TDY Travel has been sent to the printer. Central Travel at Headquarters has requested copies of the program for use in tutorial instruction, and the Support School also plans to use the finished program as part of foreign travel instruction in the finance and logistics course.

25X1A9a [REDACTED] has just completed a report of his study of the Office of Communications training, and it will be forwarded shortly to Commo's Operations Support Staff. . . . Medical Services' A&E Staff has completed a study of the field test of the programmed text of the "American Thesis" element of the orientation courses given by the Intelligence School. The study indicates clearly that the programmed approach is much more effective than the lecture-discussion approach formerly used.

/s/
John Richardson
John Richardson
Director of Training

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